

Appendix B

Commonwealth of Virginia Database Index Reporting Form	
1. Public Body Name & Numeric Code:	Virginia Housing Development Authority (1002)
2. Database Title:	Single Family Quality Control Database
3. Database Acronym:	SFQC
4. Point of Contact:	Judson McKellar
5. Phone Number:	(804)343-5540
6. Signature & Date:	<i>Judson McKellar</i> 7/10/00
7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)	
<p>The purpose of the SF Quality Control Database is to pull random samples of servicer data for the purpose of performing VHDA audits.</p> <p>The SF Quality Control Database is a Sybase 11.5.1 database on an IBM AIX platform.</p> <p>Information from the database may be made available, except where exempted or otherwise restricted by statute.</p> <p>** IN PRODUCTION AFTER JULY 1, 1998</p> <p><i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>	
8. Date of Last Update:	July 1, 2000
9. Frequency of Update:	<input type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input checked="" type="checkbox"/> Monthly, Other:
10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)	
a. Format	b. Cost
Ad Hoc Queries (on paper or diskette)	\$55 per staff hour, minimum 1 hour charged

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97

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